



Designated
Safeguarding
Lead



Miss Becki Howlett
Assistant Headteacher

Deputy Designated Safeguarding Leads



Mrs Vikki Reader
Headteacher



Mrs Hannah Doyle
Deputy Headteacher



Ms Cara Webster
Little Acorns Manager

How to report your safeguarding concerns about...

A child...

Report it to the designated safeguarding lead (DSL) or deputy, by:

- If child is immediate danger or risk of harm, report immediately, verbally to the DSL or deputy
- Record all safeguarding concerns factually on CPOMs, within 24 hours and alert all DSLs.

If it's a mental health concern, report it by:

- As above.
- Report to DSL regarding referral to specialized support depending on which threshold, if any, is met.
- Mental Health concerns relating to a child can be completed on an MHST referral form and given to Becki Howlett, DSL.

... A member of staff

If it **meets the 'harm' threshold**:

- Report concerns about a member of staff or volunteer to the headteacher immediately, verbally and followed up in writing.
- Report concerns about the headteacher to the chair of governors, Helen Curel, by contacting them via email hcurel@oakfieldcepri.iow.sch.uk

If there's a conflict of interest in reporting to the headteacher, go to the local authority designated officer (LADO): You can contact them on 01983 823723 or LADO@iow.gov.uk

If it's a **'low-level' concern**:

- Report your concern in writing to the headteacher.

... Our safeguarding practice

Speak to our Chair of Governors by email hcurel@oakfieldcepri.iow.sch.uk If you feel you can't raise it in school or it isn't being addressed, you can use the NSPCC's whistle-blowing helpline on:

- 0800 028 0285 (8am to 8pm, Monday to Friday)
- [help@nspcc.org.uk](https://www.nspcc.org.uk)

Sources

- [Keeping Children Safe in Education, GOV.UK – Department for Education](https://www.gov.uk/government/publications/keeping-children-safe-in-education--2) <https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>