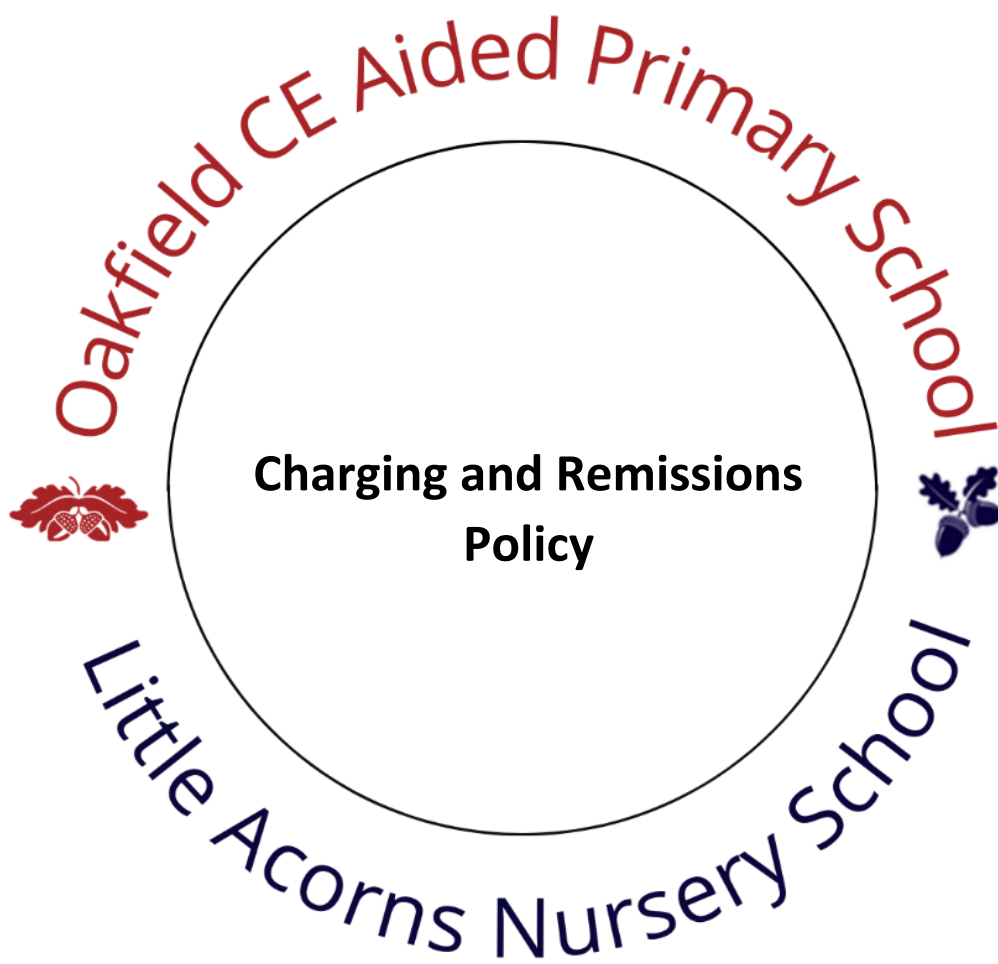




Date of Approval:	3 rd February 2025
Committee/FGB	FGB
Responsible:	Vikki Reader – Headteacher
Review Date:	January 2027

Signed:

Chair of Governors

Signed:

Headteacher

Date: 3rd February 2025

REVISION No:	Date Policy Issued:	Date Policy Revised	Prepared by::	Approved by:	Comments:
2	01/02/2022	Feb 25	TMT		No. 6. Amended to “biennial” to accurately reflect review period. Minor typos corrected

Introduction

1. Oakfield recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.
2. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

3. The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:
 - i. That parents may be asked, where necessary, to provide ingredients and materials for practical lessons on the understanding that they will own the finished product.
 - ii. That board and lodging will be charged on any residential field trips in school time, subject to the remission charges for parents on Family Credit or Income Support.
 - iii. That parents will still be expected to provide school uniform and clothing incidental to school lessons e.g., PE uniform, Forest school clothing.
 - iv. That parents may be asked to make voluntary contributions towards the costs of school activities, particularly school trips and visits where these are undertaken during school hours.
 - v. That parents will be expected to pay for instrumental tuition and, where necessary, hire of instruments for this tuition.

General

4. The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity, no qualifying child will be excluded on the grounds of voluntary contributions.

Remissions

5. The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Headteacher in consultation with the Chair of Governors.

Review

6. This policy will be reviewed on biennial basis.