

## COVID-19 Lateral flow testing risk assessment

<b>Description:</b>	Covid-19 Lateral flow testing risk assessment	<b>Assessment reviewed by manager name: Trudy Taylor</b> *This risk assessment must be reviewed by all managers as priority, due to COVID-19 hazards identified.
<b>Name of School:</b>	Oakfield CE Primary School	<b>Covered by this assessment:</b> Staff
<b>Date of managers assessment:</b>	21/01/2021	<b>Review interval:</b> When guidance updated

This is a Risk Assessment for Covid-19 Lateral Flow Testing in schools during the current Covid-19 pandemic.

From the 26<sup>th</sup> January, will be provided with testing kits for staff PPE. They will be provided with comprehensive guidance and training materials and support to introduce a testing programme that works for staff.

Testing is voluntary, but those who are eligible for tests are strongly encouraged to participate to reduce the risk of transmission within schools. In line with routine infection control practice, close contacts who decide not to be tested daily will need to self-isolate in line with the [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection.](#)

Task / Activity	Hazard	Who might be harmed and how?	Are your team carrying out this Task/Activity (COVID-19 only)	Existing control measures	Recommended control measures Manager's to move Recommended Controls into Existing Controls once they are implemented:
<b>Initial Preparations</b>	<b>COVID-19 Virus Biological Hazard</b>	All persons involved in named activity.  Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death	<b>Yes</b>	<ul style="list-style-type: none"> <li>School Premises Covid-19 Risk Assessment formulated and actioned.</li> <li>All schools to follow Government and Local Authority guidance.</li> <li>Anyone showing symptoms of, coronavirus (COVID-19) (a new continuous cough, a high temperature, or a loss of, or change in, their normal sense of taste or smell - anosmia), or have someone in their household who is, not allowed in a school or childcare setting.</li> <li>Staff and families with COVID-19 symptoms to follow <a href="#">government guidance</a> and self-isolate at home</li> <li>This RA embedded in the School's Covid RA</li> </ul>	<ul style="list-style-type: none"> <li>Communicate the testing approach to all staff</li> <li>Create an expression of interest form for staff</li> <li>Read the NHS and DFE guidance and ensure all relevant staff receive</li> <li>Determine storage space for testing kits</li> <li>Plan out Friday collection area and signing process for the following week's rota staff</li> <li>Tests to be undertaken by staff, at home, on Sunday and Wednesday mornings.</li> <li>Set system up to record all results</li> <li>Process for the communication of positive results</li> <li>Ensure we have the latest test kits by explaining to staff what to look for</li> <li>Agree Oakfield Reporting and record keeping procedures</li> <li>System for managing stock and reorder</li> </ul>

Training	<b>COVID-19 Virus Biological Hazard</b>	All persons involved in named activity.  Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.	<b>Yes</b>	<ul style="list-style-type: none"> <li>• Testing staff identified and trained</li> <li>• All staff received online Presentation by the Headteacher to inform their decision on participation</li> </ul>	<ul style="list-style-type: none"> <li>• It is essential that all staff who will conduct LFD testing complete the online NHS Test and Trace training</li> <li>• All Staff made aware of their duty week to ensure they receive their kits</li> <li>• Dedicated testing days Sunday &amp; Wednesday</li> </ul>
Testing	<b>COVID-19 Virus Biological Hazard</b>	All persons involved in named activity.  Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.	<b>Yes</b>	<ul style="list-style-type: none"> <li>• Testing staff identified and trained, and appropriate kits allocated when required</li> </ul>	<ul style="list-style-type: none"> <li>• Have an agreed upon procedure set for invalid LFD tests and any staff who cannot or refuse to test once allocated kits</li> <li>• Ensure any devices used for registration are kept clean between each collection and following contamination</li> </ul>
Test Analyse	<b>COVID-19 Virus Biological Hazard</b>	All persons involved in named activity.  Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.	<b>Yes</b>	<ul style="list-style-type: none"> <li>• A lateral flow test needs to be conducted on a Sunday and Wednesday morning by staff who are in school that coming week</li> <li>• Staff and pupils who do not wish to be tested or are unable to be tested for any reason, must self-isolate in accordance with <a href="#">national guidance</a> until 10 days after the person they are a contact of tested positive or if they have Covid-19 symptoms</li> </ul>	<p><b>Negative Lateral Flow Test Result</b></p> <ul style="list-style-type: none"> <li>• Continue with your normal activities until your next test is due.</li> </ul> <p><b>Positive Lateral Flow Test Result</b></p> <ul style="list-style-type: none"> <li>• Follow the <a href="#">national guidance</a>, and take a confirmatory PCR test, self-isolate until the result of the PCR test is available.</li> <li>• <b>If the PCR test is positive</b></li> <li>• Complete 10 days self-isolation. All other identified close contacts and household members of this positive case will now also follow the <a href="#">national guidance</a>.</li> <li>• <b>If the PCR test is negative</b></li> <li>• Continue with your normal activities until your next test is due.</li> </ul>
PPE Requirements	<b>COVID-19 Virus Biological Hazard</b>	All persons involved in named activity.  Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.	<b>Yes</b>	<ul style="list-style-type: none"> <li>• There are no PPE requirements for the home testing kits</li> </ul>	

Storage	<b>COVID-19 Virus Biological Hazard</b>	<p>All persons involved in named activity.</p> <p>Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.</p>	<b>Yes</b>	<ul style="list-style-type: none"> <li>Secure Storage Facilities Identified</li> </ul>	<ul style="list-style-type: none"> <li>Kits can be stored at room temperature:</li> <li>Store extraction solution at 2-30o C</li> <li>Store the test cartridge at 2-30o C</li> </ul>
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Follow [guidance on PPE](#) (GOV.UK). Additional guidance on [Disposal of PPE- see Gov guidance \(cleaning\)](#)

General training for staff- toolbox talks, etc

[Personal hygiene- hand washing etc before and afterwards](#)- See HSE guidance

Expiry dates of PPE and checking these <https://www.gov.uk/coronavirus/education-and-childcare>

There are also resources available for schools to talk to young people about COVID and mass testing at [www.storicise.com](http://www.storicise.com).