

THE ARRETON & OAKFIELD FEDERATION
CHARGING & REMISSIONS POLICY

2018 – 2019

COMMITTEE: Leadership, Management and Organisation (LMO)

AGENDA REFERENCE: 13

DATE APPROVED: 26/9/18

DATE OF REVIEW: September 2022

(Requires annual review)

Introduction

The Federation of Arretton & Oakfield recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupil's education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

- i. That parents may be asked, where necessary, to provide ingredients and materials for practical lessons on the understanding that they will own the finished product.
- ii. That board and lodging will be charged on any residential field trips in school time, subject to the remission charges for parents on Family Credit of Income Support.
- iii. That parents will still be expected to provide clothing incidental to school lessons e.g., games kit, art shirts (this also applies to school uniform for schools with a uniform policy).
- iv. That parents may be asked to make voluntary contributions towards the costs of school activities, particularly school trips and visits where these are undertaken during school hours.
- v. That parents will be expected to pay for instrumental tuition and, where necessary, hire of instruments for this tuition.

General

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such as an activity no qualifying child will be excluded on the grounds of voluntary contributions.

Remissions

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Executive Headteacher in consultation with the Chair of Governors.