

# THE ARRETON & OAKFIELD FEDERATION

## ACCESSIBILITY PLAN

2018 – 2019

COMMITTEE: Leadership, Management and Organisation (LMO)

AGENDA REFERENCE: 13

DATE APPROVED: 26/9/18

DATE OF REVIEW: September 2019

<u>Target</u>	<u>Tasks</u>	<u>Timescale</u>	<u>Resources</u>	<u>Responsibility</u>	<u>Monitoring</u>
<b>ACCESS TO CURRICULUM</b>					
Ensure ICT appropriate for pupils with disabilities	<ul style="list-style-type: none"> <li>Review accessibility of ICT (including notepads &amp; whiteboards) using specialist expertise (ICT Technician)</li> <li>Involve pupils in review of hard and software</li> <li>Trains TAs and admin staff on use of Communication in Print</li> </ul>	Autumn 2 18/19	Time for ICT technician	ICT co-ordinator and SENCO	SLT
Create effective learning environments for all utilising feedback from pupil groups	<ul style="list-style-type: none"> <li>Reinforce responsibilities of all teachers as outlined in the National Curriculum Inclusion Statement</li> <li>Ensure all classrooms and resources are organised in accordance with pupil need</li> <li>Ongoing staff training on disability awareness to reflect diverse needs of pupils</li> <li>Review PE and Staying Healthy Curriculum</li> </ul>	Ongoing	Personalised Learning Training	All staff  SENCO /Teachers  All staff  SENCO	SENC through lesson observations and sampling lesson planning  SLT/GB  SLT  SLT
<b>ACCESS TO WIDER CURRICULUM</b>					
Increase participation in school activities	<ul style="list-style-type: none"> <li>Audit participation in extra-curricular activities and identify any barriers, including funding for particular activities</li> <li>Ensure that school activities are accessible to all pupils</li> </ul>	Spring 1 18/19		SENCO	SLT/GB

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<b>IMPACT ANALYSIS</b>					
Ensure all policies consider the implications of Disability Access	<ul style="list-style-type: none"> <li>Analyse impact of Behaviour Policy, Anti-Bullying Policy, Educational Visits policy and process, Health provision in respect to pupils with disabilities, involvement of school council</li> <li>Consult staff and pupils on any proposed changes</li> <li>Introduce new policies as required</li> </ul>	Ongoing	SLT time to review policies  Staff time to review appropriate educational visits venues	SLT  SENCO/admin	SLT/GB
<b>PREMISES</b>					
Increase site access to meet diverse needs of pupils, staff, parents and community users	<ul style="list-style-type: none"> <li>Review personal evacuation plans (PEEPs)</li> <li>Identify accessible play equipment (School Council involvement in design new area)</li> <li>Improve signage of evacuation procedures, internet safety, fire drill etc.</li> <li>Review new signage for new/changed areas</li> </ul>	September annually Spring 1  Autumn 1  Autumn 1		H&S Officer/SENCO SLT/SENCO  Site Manager/HOS  Site Manager/HOS	HOS SLT/GB  HOS HOS

<u>Target</u>	<u>Tasks</u>	<u>Timescale</u>	<u>Resources</u>	<u>Responsibility</u>	<u>Monitoring</u>
<b>ATTITUDES</b>					
To promote positive attitudes to disability	<ul style="list-style-type: none"> <li>• Review PSHE Curriculum</li> <li>• Review Worship programme widen focus of Different/Same theme</li> <li>• Involve local disability groups in assemblies and visits to school</li> <li>• Regular items for newsletter highlighting achievements of pupils with disabilities</li> </ul>	Ongoing		PSHE and RE lead	SLT/GB
<b>Newsletters and information</b>					
Availability of documents in alternative formats	<ul style="list-style-type: none"> <li>• Large print and audio formats etc. as required</li> <li>• Monitor uptake of documents in alternative formats</li> <li>• Review accessibility of newsletter and letters for parents</li> <li>• Homework information available as information sheets in alternative formats as appropriate</li> <li>• Use of Communication in Print software</li> </ul>	ongoing		Admin team	HOS